

**Coopersville Area Public Schools  
Board of Education**

**Regular Meeting Minutes  
August 18, 2025  
7:00 PM**

**1. Call to Order**

The Regular Meeting of the Coopersville Area Public Schools Board of Education was called to order by President Mike Michalak at 7:00 pm.

Roll Call: Members Present: J. Buth, M. Michalak, S. Nelson, G. Twietmeyer, L. VanSickle

Members Absent: A. Gillhespy, R. Post

Also Present: M. Spencer, Superintendent; L. Adams, Secretary to the Board

**2. Communications**

- a. Special Recognitions – The Board recognized our spring student athletes and athletic teams for their accomplishments. They also congratulated Mike Hoch for receiving the NWCA Battles Won 2025 State Coach of the Year.
- b. Audience Comments – Kelly Balkema reported on CEA happenings, plus thanked the Board for approving the CEA contract. Staff felt respected by this decision.
- c. Board Communications – None.

**3. Informational and Discussion Items**

- a. Personnel Report – The Personnel Report was presented showing the most recent changes in personnel.
- b. Appointment of 2025-26 MASB Legislative Liaison – The Board appointed Mike Michalak and Matt Spencer would like to be included as well.
- c. Certification of Delegates for MASB 2025 Delegate Assembly – Delegates: Buth, and VanSickle Alternates: Gillhespy, and Twietmeyer. Moved to two representatives due to the district size.

**4. Consent Agenda**

MOTION by Twietmeyer, supported by Buth, to approve the Consent Agenda, as follows:

- a. Minutes, Bills, and Payrolls as presented.  
*Motion unanimously carried*

**5. Action Items**

- a. HS Heating, Cooling Coils, and Components – MOTION by Twietmeyer, supported by VanSickle to approve the replacement of the HS Heating, Cooling Coils, and Components for an amount of \$349,256.  
*Motion unanimously carried*
- b. Snow Removal and Grounds Services – MOTION by VanSickle, supported by Buth to approve Northern Outdoor Maintenance for a one-year contract with an option of two additional years for snow removal and grounds services. The contract for both is \$314,835.  
*Motion unanimously carried*

**6. Superintendent's Report**

Matt Spencer shared with the Board the District Organizational Chart.

- 7. Adjournment** – MOTION by VanSickle, supported by Buth, to adjourn the meeting. The meeting was adjourned at 7:44 pm.

*Respectfully submitted,*

*Lisa Adams  
Recording Secretary*