

**Coopersville Area Public Schools
Board of Education**

**Regular Meeting Minutes
November 18, 2024
7:00 pm**

1. **Roll Call**: Members Present: J. Buth, S. Campbell, A. Gillhespy, M. Michalak, S. Nelson, G. Twietmeyer, L. VanSickle

Members Absent: None

Also Present: M. Spencer, Superintendent; L. Adams, Secretary to the Board; Kara Heacox and Ava Maycroft, Student Board Representatives

2. **Communication**

- a. **Student Board Representatives** – Senior Kara Heacox and Junior Ava Maycroft, reported on current events at the High School.
- b. **Special Recognition** – The Board recognized Logan Venturado (Math) and Colten Clark (Math and Reading) for receiving a perfect score on the M-STEP. The Board also recognized Sam Bos for receiving the 2024 MAAE Teachers Turn the Key award.
- c. **Annual Audit Report** – Kenzie Trierweiler, from the district's auditing firm of Maner Costerisan PC, reviewed the annual audit report with the Board.
- d. **Audience Comments** – Kelly Balkema reported on CEA happenings.
- e. **Board Communication** – None.

3. **Informational and Discussion Items**

- a. **Personnel Report** – The Personnel Report was provided showing the most recent changes in staff.
- b. **Student Recognition** – Each month, the Board recognizes students for their significant contributions or recognitions.

4. **Consent Agenda**

MOTION by VanSickle, supported by Buth, to approve the Consent Agenda, as follows:

- a. **Minutes, Bills, and Payrolls** as presented.
Motion unanimously carried.

5. **Action Items**

- a. **Closed Session** – A roll call vote was taken to meet in Closed Session, following the business portion of the meeting, as provided under the Open Meetings Act, for the purpose of discussing Superintendent's evaluation. No action will be taken following the Closed Session.
Roll call vote: Yays: all. Nays: none.
- b. **Neola Policy Updates** – MOTION by Buth, supported by Twietmeyer, to approve the fall Neola Policy updates.
Motion unanimously carried.
- c. **1% Off Schedule Payment** – MOTION by Gillhespy, supported by VanSickle, to approve a 1% off schedule payment for all CAPS staff and our contract partners. (Agenda Modification – Added before the Board Meeting started)
Motion unanimously carried.

6. **Superintendent's Report**

Matt Spencer wanted to recognize our outstanding leadership. Leadership matters and our administrators all deserve a big Thank You!

7. **Adjournment** – The Regular Meeting ended at 7:30 pm at which time the Board met in Closed Session. The Closed Session ended at 8:35 pm and a MOTION was made by VanSickle, supported by Gillhespy to adjourn the meeting.

Respectfully submitted,

*Lisa Adams
Recording Secretary*