



## Coopersville High School [198 East Street, Coopersville MI 49404](#)

Main Office: 616-997-3500 / Fax: 616-997-3514 / Office Hours: 7:00am-3:30pm

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Hello Parents!

Welcome to the 2022-2023 school year! As principal of CHS, I am very proud of the tradition of excellence that our staff and students uphold every day in this wonderful community. We look forward to continuing that tradition in the new school year. This newsletter will provide you with important dates and information to start our school year off smoothly. [Welcome Back Letter](#) Go Broncos!

Dr. Brent Hadden, CHS Principal

### ***Mark your calendars for:***

#### ***Tuesday, August 23***

12th Grade Orientation: 8:30a-11:30a **or** 1p-3p

Foreign Exchange Students: 12:30p-3p

#### ***Wednesday, August 24***

New Student & Freshmen Orientation: 12:45p-3p

(Students please arrive at the A door by 12:45pm)

All new students to CHS are welcome to attend!

#### ***Thursday, August 25***

10th and 11th Grade Orientation: 8:30a-11:30a **or** 1p-3p

#### ***First Day of School***

Monday, August 29, 2022

7:30am start

2:15pm end

#### ***Parent Open House***

Wednesday, August 31

6:30pm-8:00pm

—> Additional dates can be found [here](#) on our 2022-2023 school calendar.

### **Required Forms for New Students**

We require forms to be signed electronically and will collect your signature via Google Forms. Students will be unable to collect their computer at orientation unless the following forms are reviewed and signed. At the bottom of each document is a link that will direct you to the corresponding Google Form:

[Internet Acceptable Use Agreement](#) [Concussion Awareness](#) [Confidentiality Guidelines](#) [Laptop Policies Agreement](#)     Need assistance? Please contact the main office.

## **School Pictures**

Geskus will take student ID photos at the orientation dates listed above. If your student is unable to attend orientation, Geskus will also return on Thursday, September 1. Look for your Geskus order form in the mail.

## **Attn: Senior Parents**

The c/o 2023 Senior All Night Planning (SANP) committee is getting ready to plan something awesome for our seniors! The school would like to share your senior's name and your contact information with the committee. If you do not want your information released, please email [Akulhawik@capsk12.org](mailto:Akulhawik@capsk12.org) by August 10.

## **Medication Dispensing Rules**

The main office will store all student medication in a locked cabinet. A medication authorization permission form signed by the student's primary physician must be on file before any medications can be administered. More information will be provided before the start of school.

## **Student Schedules**

Beginning August 8, students will have access from home to view and print their 2022-2023 schedule by logging into their [Infinite Campus Student Portal](#). Students may request a change or changes to their schedule only once. Students are encouraged to request change(s) to their schedule using a [Schedule Change Request Form](#) rather than wait in long lines to meet in person. The last day for schedule changes will be Wednesday, September 7.

Your CHS counselors are:

Ms. Jean Arteaga (Last names A-K) [Jarteaga@capsk12.org](mailto:Jarteaga@capsk12.org)

Ms. Tara Angus (Last names L-Z) [Tangus@capsk12.org](mailto:Tangus@capsk12.org)

Visit our [student services](#) page for more information!

## **Infinite Campus Parent Portal**

The CAPS Parent Portal is available through our student management system, Infinite Campus. The portal is available to parents/guardians (users) at any time and anywhere that an internet connection is available.

Parent/guardian accounts are issued per individual, not per household. Complete the [Infinite Campus Parent Portal Application](#) for an account. If you have any questions, contact the main office.

## **Lockers**

Students are required to use their assigned lockers. Locker combinations will be viewable on all student schedules later in August. Students will also have access to their locker combination by visiting their student portal.

## **Absence Procedures**

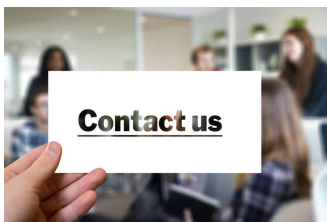
Parents are asked to call the high school office (616-997-3504) before 8:00am when your student is absent. Our attendance policy requires notification to our office within 24 hours to excuse an absence.

### **Cell Phone Policy**

CHS will become a cell phone-free school during the school day. Students will be permitted to keep their cell phones in their lockers, but they must essentially be "away for the day." We are serious about improving the mental health of our students, as well as increasing student achievement, therefore this is a necessary change.

### **Food Service News**

IMPORTANT UPDATE! Breakfast and lunch will not be free for all students this school year. Breakfast will cost \$1.70 and lunch will cost \$2.70. Free and reduced applications are available online at <https://coopersville.familyportal.cloud> or in the school office. If you have questions, please contact Dawn Mosey at 997-3663 or [DMosey@capsk12.org](mailto:DMosey@capsk12.org).



### **Main Office 616-997-3500**

Andrea Kulhawik [akulhawik@capsk12.org](mailto:akulhawik@capsk12.org)

Jamie Huizen [jhuizen@capsk12.org](mailto:jhuizen@capsk12.org)

### **Student Services 616-997-3509**

Karen Hecksel [khecksel@capsk12.org](mailto:khecksel@capsk12.org)

### **CHS Athletics 616-997-3524**

Lisa Wiltenburg [lwiltenburg@capsk12.org](mailto:lwiltenburg@capsk12.org)



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